

City of Woodland

Meeting Minutes

April 10, 2023

I. Call to order

Mayor James Carter called to order the regular meeting of the Woodland City Council at 6:20 PM on April 10, 2023, at the Woodland City Hall.

II. Roll call

The following persons were in attendance: Mayor James Carter, Councilman T. L. Carter, Councilman Jeffery Mitchell, City Clerk Allissa Gresham, Municipal Clerk Cynthia Powell, and City Attorney Gary Byrd. Councilman John Haralson arrived late. Mayor Pro Tem Ebonye Holt and Councilwoman Allison Owens were absent.

III. Approval of agenda

Councilman Carter made a motion to approve the agenda. Councilman Mitchell seconded. All approved. Motion carried.

IV. Approval of Regular Minutes, Executive Session Minutes, Work Session Minutes, and Special Called Meeting Minutes

The Regular Meeting Minutes, Executive Session Minutes from March 13, 2023, and the Work Session Minutes from March 20, 2023, and March 27, 2023 Special Called Meeting Minutes were distributed.

Councilman Carter made a motion to approve the Regular Meeting Minutes. Councilman Haralson seconded. All approved. Motion carried. Councilman Carter made a motion to approve the Executive Minutes. Councilman Mitchell seconded. All Approved. Motion carried. Councilman Carter made a motion to approve the Work Session Minutes. Councilman Mitchell seconded. All approved. Motion carried. Councilman Haralson made a motion to approve the Special Called Meeting Minutes. Councilman Mitchell seconded. All approved. Motion carried.

V. Guest Speakers: None

VI. Attorney Report

- a) Attorney Byrd stated he prepared and sent a letter to the Woodland Memorial Cemetery Association, Inc. Board about their water service. He stated the Cemetery Board agreed to the City's amended proposal to pay a one-time expense of \$200.00 for meter installation and pay the monthly fee for water usage. Councilman Haralson made a motion to accept the terms of the letter of agreement. Councilman Carter seconded. All approved. Motion carried.
- b) Attorney Byrd stated he drafted a Hold Harmless Agreement for Catherine Leonard to sign with the City about the tree removal at 526 South 7th Avenue. Councilman Haralson made a motion to approve the Hold Harmless Agreement and have Clerk Powell contact Mrs. Leonard to come to City Hall to sign the agreement. Councilman Carter seconded. All approved. Motion carried.

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- c) Attorney Byrd stated he approved the placement of a modular home on Block 46, Lot 6. He stated it is zoned R-2, residential/ multi-family.
- d) Attorney Byrd presented Clerk Gresham with the monthly invoice for services.

Councilman Carter made a motion to accept the attorney report. Councilman Mitchell seconded. All approved. Motion carried.

VII. Water Report

- a) Jeff Harrison of HWR Water Solutions stated The City of Woodland produced 1.2 million gallons of water and billed out 547,000 gallons of water. Jeff stated Clerk Powell found a water customer who was using water without an active account showing on the monthly meter reading sheet. Clerk Powell contacted the tenant, and she came to City Hall to pay the fee and open a water account in her name. Jeff stated his crew will be repairing a leak at 250 Main Street and completing the City's weed eating tomorrow. Jeff stated he will call in a locator to prepare for installing a meter for the City of Woodland Memorial Cemetery next week. Clerk Powell discussed a possible leak on West Main Street and Jeff agreed he would check it.
- b) Clerk Powell distributed Water Systems Totals Report for March 2023.

Councilman Carter made a motion to approve the water report. Councilman Haralson seconded. All approved. Motion carried.

VIII. Open Business

- a) Councilman Carter made a motion to approve the 2023 City of Woodland Calendar. Councilman Mitchell seconded. All approved. Motion carried.
- b) Councilman Carter and Councilman Mitchell discussed the Rodney Steverson dumping complaint. Councilman Mitchell stated clean-up would be complete after about another hour's worth of work.
- c) Clerk Powell discussed she contacted Ardrian's Tree Service for a quote to trim trees in the City of Woodland but had not heard back from them.
- d) Clerk Gresham discussed cleaning the storm drains in the City of Woodland. Jeff of HWR Water Solutions suggested Clerk Gresham contact United Rental for a quote on renting a Hydro Vac. He stated if the City could rent the equipment he would have the HWR crew do the work.

IX. New Business

- a) Clerk Gresham discussed the Council approving her to take the virtual Millage Rate Process class on May 11, 2023, at the cost of \$150.00. Councilman Carter made a motion to approve Clerk Gresham for the virtual Millage Rate Process class. Councilman Mitchell seconded. All Approved. Motion carried.

X. Clerk Report

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- a) Clerk Gresham presented the month's financial reports.

Councilman Carter made a motion to approve the Clerk Report. Councilman Mitchell seconded. All approved. Motion carried.

- XI. Executive Session-** The Council did not go into Executive Session. The discussion of the Maintenance Position will be tabled until the April 24, 2023, Work Session.

Councilman Carter made a motion to pay the bills. Councilman Mitchell seconded. All approved. Motion carried.

XII. Adjournment

Councilman Carter made a motion to adjourn. Councilman Mitchell seconded. All approved. Motion carried.

Mayor James Carter adjourned the meeting at 7:00 PM

Minutes Submitted By: _____

Allissa Gresham

City Clerk

Approval Date